Jefferson County, Missouri, Amateur Radio Club

THE FOLLOWING BY-LAWS WERE APPROVED BY THE MEMBERSHIP AT THE OCTOBER, 2010 MEETING

BY-LAWS
OF THE
JEFFERSON COUNTY AMATEUR RADIO CLUB, INC

PREAMBLE

WE, THE MEMBERS OF THE JEFFERSON COUNTY AMATEUR RADIO CLUB, INC. DO HEREBY ASSOCIATE OURSELVES AS A BODY, PURSUANT TO THE STATUTES OF
THE STATE OF MISSOURI REGULATING THE FORMATION AND ORGANIZATION OF NOT FOR PROFIT CORPORATIONS,
AND THE FOLLOWING ARE OUR BY-LAWS

SECTION 1 - GOVERNING DOCUMENTS:

IN CARRYING OUT ITS PURPOSES, THE ACTIVITIES OF THE JEFFERSON COUNTY AMATEUR RADIO CLUB, INC. SHALL BE GOVERNED BY THE PORTIONS OF THE RULES AND REGULATIONS OF THE UNITED STATES FEDERAL COMMUNICATIONS COMMISSION APPLICABLE TO THE AMATEUR RADIO SERVICE, THE STATUTES OF THE STATE OF MISSOURI, THE RULES AND REGULATIONS OF THE SECRETARY OF STATE OF THE STATE OF MISSOURI, THE ORDINANCES AND OTHER REGULATIONS OF JEFFERSON COUNTY, MISSOURI, AND THE DULY APPROVED JEFFERSON COUNTY AMATEUR RADIO CLUB BY-LAWS

SECTION 2 – NAME

THE NAME OF OUR CLUB SHALL BE; ***THE JEFFERSON COUNTY AMATEUR RADIO CLUB, INC.***

SECTION 3 – PURPOSE

THE PURPOSES FOR WHICH OUR CLUB IS FORMED ARE THE FOLLOWING:

1 TO SECURE THE BENEFITS OF ASSOCIATION WITH PERSONS COMMONLY INTERESTED IN AMATEUR RADIO.

2 TO PROMOTE AND DEVELOP INDIVIDUAL PROFICIENCY IN THE OPERATION AND MAINTENANCE OF AN AMATEUR RADIO STATION.

3 TO FOSTER AN ATMOSPHERE OF GOOD WILL AND UNDERSTANDING BETWEEN AMATEUR RADIO AND THE GENERAL PUBLIC.

4 TO PROVIDE EMERGENCY COMMUNICATIONS, TO THE BEST OF OUR ABILITIES, AS A PUBLIC SERVICE IN THE EVENT OF A DISASTER .

SECTION 4 – BOARD OF DIRECTORS

1 THE AFFAIRS OF THIS CLUB SHALL BE GOVERNED BY A BOARD OF DIRECTORS CONSISTING OF THE FOUR OFFICERS, THE TRUSTEE, AND NOT MORE THAN FOUR INDEPENDENT DIRECTORS WHO REPRESENT THE MEMBERS AT LARGE. A MINIMUM OF FIVE DIRECTORS WILL REPRESENT THE BOARD AT ALL TIMES. OFFICERS AND AT LARGE DIRECTORS SHALL BE ELECTED BY AND FROM THE MEMBERSHIP OF THE CLUB FOR TERMS OF ONE YEAR. ALL OFFICERS AND DIRECTORS MAY SUCCEED THEMSELVES IN OFFICE.

2 A VACANCY ON THE BOARD SHALL OCCUR UPON THE DEATH OR RESIGNATION OF AN OFFICER OR DIRECTOR. UPON THE OCCURRENCE OF SUCH VACANCY, THE SECRETARY SHALL INFORM THE CLUB MEMBERSHIP OF SUCH SITUATION AT THE NEXT

REGULAR MEETING, AND THE MEMBERS IN ATTENDANCE SHALL NOMINATE AND ELECT ONE OF THEIR MEMBERS TO REPLACE THE SUBJECT OFFICER OR DIRECTOR. THE NEW OFFICER OR DIRECTOR ELECTED BY THE MEMBERSHIP WILL HOLD OFFICE FOR THE REMAINDER OF THE TERM OF THE OFFICER OR DIRECTOR THEY HAVE REPLACED.

3 THE FAILURE TO ATTEND MEMBERSHIP AND DIRECTORS MEETINGS OVER A PERIOD OF 4 OR MORE CONSECUTIVE MONTHS BY ANY OFFICER OR DIRECTOR SHALL BE CAUSE FOR REMOVAL AS DETERMINED BY A VOTE OF THE REMAINDER OF THE BOARD OF DIRECTORS. AFTER A 30 DAY NOTIFICATION HAS BEEN GIVEN TO THE OFFICER OR DIRECTOR TO BE REMOVED THE SECRETARY SHALL INFORM THE CLUB MEMBERSHIP OF SUCH SITUATION AT THE NEXT REGULAR MEETING AND THE MEMBERS IN ATTENDANCE SHALL NOMINATE AND ELECT ONE OF THEIR MEMBERS TO REPLACE THE SUBJECT OFFICER OR DIRECTOR. THE NEW OFFICER OR DIRECTOR ELECTED BY THE MEMBERSHIP WILL HOLD OFFICE FOR THE REMAINDER OF THE TERM OF THE OFFICER OR DIRECTOR THEY HAVE REPLACED.

4 THE BOARD SHALL BE REQUIRED TO MEET DURING THE FIRST NINETY DAYS OF EACH YEAR AT A PLACE AGREED UPON BY THE DIRECTORS. THE BOARD SHALL MEET AT LEAST QUARTERLY THEREAFTER. SPECIAL MEETINGS OF THE BOARD MAY BE CALLED BY THE PRESIDENT ON HIS OWN REQUEST, ON A REQUEST OF A MAJORITY OF THE BOARD MEMBERS, OR ON A REQUEST OF A MAJORITY OF THE MEMBERS IN GOOD STANDING OF THE CLUB.

5 A QUORUM OF THE BOARD OF DIRECTORS SHALL BE DEFINED AS MORE THAN FIFTY PERCENT (50%) OF THE THEN SERVING DIRECTORS. A QUORUM SHALL

BE REQUIRED AT ANY BOARD OF DIRECTORS MEETING BEFORE CLUB BUSINESS CAN BE HEARD. THE NAMES OF THE ATTENDING MEMBERS PRESENT AT A BOARD OF DIRECTORS MEETING SHALL BE RECORDED AND PUBLISHED AS PART OF THE MINUTES OF THE BOARD OF DIRECTORS MEETING AS MAINTAINED BY THE SECRETARY OF THE CLUB.

6 MEMBERS SHALL BE ENTITLED TO COPIES OF THE BOARD OF DIRECTORS MEETING MINUTES UPON REQUEST. IN LIEU OF PROVIDING COPIES OF THE BOARD OF DIRECTORS MEETINGS, SAID MINUTES MAY BE POSTED ON THE CLUBS WEB PAGE. MEMBERS ARE WELCOME TO ATTEND ANY AND ALL BOARD OF DIRECTORS MEETINGS.

7 A TRUSTEE SHALL BE APPOINTED BY THE BOARD OF DIRECTORS AND SHALL BE RESPONSIBLE FOR AND HAVE THE AUTHORITY OVER THE OVERALL OPERATION OF THE CLUB'S REPEATERS AND OTHER CLUB EQUIPMENT IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE FEDERAL COMMUNICATIONS COMMISSION PERTAINING TO THE AMATEUR RADIO SERVICE. THE TRUSTEE SHALL BE RESPONSIBLE FOR RENEWING THE CLUB RADIO STATION LICENSE.

H. ***THE BOARD OF DIRECTORS SHALL BY APPROPRIATE BYLAWS SPECIFY THE REQUIREMENTS FOR MEMBERSHIP, BUT SHALL NOT TERMINATE NOR REDUCE THE RIGHTS OF ANY MEMBER. HOWEVER NOTHING HEREIN CONTAINED SHALL PRECLUDE THE BOARD OF DIRECTORS FROM EXPELLING A MEMBER UPON CAUSE SHOWN AND THEN ONLY AFTER NOTICE AND AN OPPORTUNITY TO BE HEARD***

IN PERSON AT A HEARING BEFORE THE BOARD OF DIRECTORS. THE BOARD OF DIRECTORS SHALL ACT ONCE YEARLY TO DETERMINE THE TERMINATION OF

MEMBERSHIP OF NON-PAYING MEMBERS.

SECTION 5 – AGENT

1 THE NAME OF THE AGENT UPON WHOM PROCESS MAY BE SERVED IS THE NAME SO INDICATED IN THE ANNUAL REPORT CURRENTLY ON FILE WITH THE SECRETARY OF STATE OF THE STATE OF MISSOURI. THE COPY OF THIS REPORT IS TO BE RETAINED BY THE SECRETARY OF THE CLUB AS PART OF THE CLUB'S RECORDS.

2 THE AGENT SHALL BE APPOINTED BY THE BOARD OF DIRECTORS WITH THE CONSENT OF THE APPOINTEE. THE AGENT SHALL SERVE UNTIL SUCH TIME AS HE/ SHE MAY REQUEST REPLACEMENT. THE RESIDENCE ADDRESS OF THE AGENT SHALL BE THE CORPORATE ADDRESS OF THE CLUB FOR PURPOSES OF REGISTERING WITH THE STATE OF MISSOURI.

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SECTION 6 – OFFICERS AND TRUSTEE

1 THE OFFICERS OF THE CLUB SHALL BE A PRESIDENT, A VICE PRESIDENT, A SECRETARY, AND A TREASURER. ALL OFFICERS SHALL SERVE FOR A TERM OF ONE YEAR AND MAY SUCCEED THEMSELVES FROM YEAR TO YEAR.

2 NO PERSON SHALL BE ELIGIBLE TO BECOME AN OFFICER OF THE CLUB UNLESS THEY HAVE BEEN A MEMBER IN GOOD STANDING OF THE CLUB FOR AT LEAST ONE YEAR PRIOR TO TAKING OFFICE. IF NO ONE CAN BE FOUND TO AGREE TO RUN FOR THE OFFICE THAT HAS THIS QUALIFICATION, THE CURRENTLY SERVING PRESIDENT MAY NOMINATE A MEMBER THAT HAS LESS THAN ONE YEAR'S MEMBERSHIP.

3 A SLATE OF CLUB OFFICERS AND DIRECTORS, WHO HAVE AGREED TO RUN FOR ELECTION, SHALL BE

PRESENTED TO THE MEMBERS ATTENDING THE OCTOBER GENERAL MEMBERSHIP MEETING BY THE BOARD OF DIRECTORS. ADDITIONS TO THIS PROPOSED SLATE SHALL BE SOLICITED FROM THE MEMBERSHIP ATTENDING THE OCTOBER MEETING AS WELL. ADDITIONAL NOMINATIONS FROM THE MEETING SHALL NOT REQUIRE A VOTE OF THE MEMBERSHIP, BUT SHALL REQUIRE THAT THE MEMBER SO NOMINATED AGREE TO RUN FOR THE POSITION. ALL NOMINATIONS SHALL BE COMMUNICATED TO THE MEMBERSHIP BY ELECTRONIC MEANS AT LEAST ONCE AND BY ANNOUNCEMENT ON EACH OF THE CLUB'S SCHEDULED RADIO NET MEETINGS BETWEEN THE OCTOBER AND NOVEMBER MEETINGS.

4 ELECTION OF OFFICERS AND INDEPENDENT DIRECTORS SHALL BE HELD DURING THE NOVEMBER GENERAL MEMBERSHIP MEETING OF THE CLUB. SUCH ELECTIONS SHALL BE BY SECRET BALLOT PREPARED BY THE CLUB'S SECRETARY. A MAJORITY OF THE MEMBERS VOTING SHALL BE REQUIRED TO ELECT A MEMBER TO AN OFFICE. THE NEWLY ELECTED OFFICERS AND DIRECTORS SHALL TAKE OFFICE JANUARY 1ST. OF THE NEXT YEAR AFTER THEIR ELECTION.

5 ALL OFFICERS AND DIRECTORS OF THE CLUB SHALL SERVE WITHOUT COMPENSATION IN ANY FORM AND CONTINUE IN OFFICE UNTIL SUCCESSORS HAVE BEEN ELECTED. NO PERSON SHALL BE AN OFFICER OR DIRECTOR UNLESS HE IS A MEMBER OF THE CLUB.

6 THE PRESIDENT SHALL PRESIDE AS CHAIRMAN AT ALL GENERAL MEMBERSHIP MEETINGS, BOARD OF DIRECTOR MEETINGS AND ALL SPECIAL MEETINGS. THE PRESIDENT SHALL BE AN EX-OFFICIO MEMBER OF ALL STANDING COMMITTEES. THE PRESIDENT

SHALL NOT VOTE EXCEPT ON MOTIONS THAT RESULT IN A TIE VOTE.

7 A MINIMUM OF 20% OF THE PAID MEMBERS SHALL CONSTITUTE A QUORUM FOR THE TRANSACTION OF BUSINESS

8 AT ANY GENERAL MEMBERSHIP MEETING. 9 IN THE ABSENCE OR DISABILITY OF THE PRESIDENT, THE VICE PRESIDENT SHALL PRESIDE AT MEETINGS AND IN GENERAL ACT IN HIS STEAD. SHOULD THE VICE-PRESIDENT ALSO BE ABSENT OR UNABLE TO ACT, THE BOARD OF DIRECTORS SHALL DESIGNATE AN ACTING CHAIRMAN.

10 THE SECRETARY SHALL RECORD THE PROCEEDINGS OF ALL MEETINGS AND READ THE MINUTES OF THESE MEETINGS TO ALL MEMBERS. THE SECRETARY SHALL CONDUCT THE GENERAL CORRESPONDENCE OF THE CLUB UNDER THE DIRECTION OF THE BOARD OF DIRECTORS. THE SECRETARY SHALL BE THE CUSTODIAN FOR ALL CLUB RECORDS AND AT THE EXPIRATION OF HIS/HER TERM SHALL TURN OVER ALL SUCH PROPERTY TO THE INCOMING SECRETARY.

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13 THE TREASURER SHALL BE THE RECIPIENT OF ALL CLUB FUNDS AND SHALL DEPOSIT THE SAME IN THE NAME OF THE CLUB IN A DEPOSITORY SATISFACTORY TO HIS/HER CONVENIENCE. HE/SHE SHALL KEEP A TRUE AND COMPLETE RECORD OF ALL RECEIPTS AND DISBURSEMENTS AND BE PREPARED TO MAKE A FINANCIAL REPORT AT ANY MEETINGS ON REQUEST. AT THE EXPIRATION OF HIS/HER TERM, HE/SHE SHALL ARRANGE TO TRANSFER ALL FUNDS, RECORDS AND CLUB PROPERTY TO THE NEW TREASURER. IN ADDITION TO THE TREASURER, THE CLUB PRESIDENT, AND THE CLUB VICE-PRESIDENT SHALL

HAVE THE POWER TO SIGN CHECKS FOR THE CLUB. ALL EXPENDITURES SHALL BE AUTHORIZED BY A VOTE OF THE BOARD OF DIRECTORS OR THE MEMBERSHIP AS DETERMINED BY THE BOARD OF DIRECTORS. IN ADDITION, THE TREASURER SHALL INSURE THAT THE PROPER INCORPORATION PAPERS ARE PROPERLY FILED EACH YEAR WITH THE SECRETARY OF STATE OF THE STATE OF MISSOURI AND THE REQUIRED FEES PAID.

14 THE JEFFERSON COUNTY AMATEUR RADIO CLUB, INC. OR ITS OFFICERS ARE NOT RESPONSIBLE OR LIABLE FOR THE ACTIONS OF ITS INDIVIDUAL MEMBERS, EXCEPT THAT THE STATION TRUSTEE IS RESPONSIBLE FOR THE OVERALL OPERATION OF THE CLUB'S REPEATER AND OTHER STATION RADIOS IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE FEDERAL COMMUNICATIONS COMMISSION.

15 EACH DIRECTOR SHALL KEEP HIMSELF/HERSELF INFORMED AS TO CONDITIONS AND ACTIVITIES OF THE CLUB, AND AS TO THE NEEDS AND DESIRES OF THE MEMBERS IN ORDER THAT HE/SHE MAY FAITHFULLY AND INTELLIGENTLY REPRESENT THEIR TRUE INTEREST.

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SECTION 7- MEMBERSHIP

1 MEMBERSHIP SHALL BE OPEN TO ALL PERSONS INTERESTED IN AMATEUR RADIO LIVING IN THE JEFFERSON COUNTY AND SURROUNDING COUNTIES OF MISSOURI AND ILLINOIS. CLUB MEMBERSHIPS SHALL CONSIST OF TWO CLASSES, MEMBERS AND ASSOCIATE MEMBERS.

2 MEMBERS: ALL MEMBERS MUST HAVE A VALID AMATEUR RADIO LICENSE TO RETAIN FULL MEMBERSHIP AND A MEMBER MUST PAY ALL DUES

AND ASSESSMENTS. MEMBERS WILL BE PROVIDED WITH A JEFFERSON COUNTY AMATEUR RADIO CLUB IDENTIFICATION BADGE. MEMBERS SHALL HAVE THE RIGHT TO VOTE ON ALL PROPOSITIONS BROUGHT BEFORE THE CLUB. MAKE CLUB OFFICE AND DIRECTOR NOMINATIONS, VOTE FOR CLUB OFFICERS AND DIRECTORS, AND HOLD OFFICE IF ELECTED. A MEMBER WHO PERMITS HIS LICENSE TO EXPIRE SHALL AUTOMATICALLY BECOME AN ASSOCIATE MEMBER FOR THE TERM OF HIS MEMBERSHIP.

3 ASSOCIATE MEMBERS. ASSOCIATE MEMBERS SHALL BE INDIVIDUALS INTERESTED IN AMATEUR RADIO THAT DO NOT POSSESS AN AMATEUR RADIO LICENSE AND HAVE PAID THE APPROPRIATE DUES. ASSOCIATE MEMBERS SHALL NOT HAVE THE RIGHT TO VOTE NOR SERVE AS OFFICERS OF THE CLUB. ASSOCIATE MEMBERS WILL NOT BE PROVIDED WITH IDENTIFICATION BADGES. ASSOCIATE MEMBERS ARE WELCOME AT ALL CLUB MEETINGS AND FUNCTIONS.

4 MEMBERSHIP APPLICATION AND APPROVAL PROCESS:

APPLICATIONS, ON A FORM PROVIDED BY THE SECRETARY, SHALL BE SUBMITTED TO THE SECRETARY ALONG WITH AN AMOUNT OF MONEY EQUAL TO THE PRORATED PORTION OF THE ANNUAL DUES THAT WOULD BE DUE IN THE MONTH THEY SUBMIT THEIR APPLICATION.

1 NO MEMBER SHALL CONDUCT HIMSELF OR HERSELF IN SUCH A MANNER THAT WOULD BE DETRIMENTAL TO THEMSELVES, THE CLUB, OR THE AMATEUR RADIO SERVICE. ANY MEMBER WHO'S ACTIONS ARE DEEMED UNDESIRABLE SHALL BE REFERRED TO THE BOARD OF DIRECTORS FOR REVIEW OF THEIR MEMBERSHIP PRIVILEGES.

SECTION 8 - ASSETS AND INCOME:

1 NO PART OF THE ASSETS OR INCOME OF THIS CLUB SHALL BE THE PROPERTY OF THE MEMBERS, INDIVIDUALLY OR COLLECTIVELY, BUT SHALL REMAIN THE PROPERTY OF THE JEFFERSON COUNT AMATEUR RADIO CLUB, INC., SO LONG AS IT EXISTS.

2 THE LOCATION OF THE CLUB'S REPEATERS SHALL BE DETERMINED BY A MAJORITY VOTE OF THE ENTIRE CLUB MEMBERSHIP. BALLOTS SHALL BE SENT BY U.S. MAIL TO ALL MEMBERS AT THEIR LAST KNOWN ADDRESS AND SHALL BE RETURNED TO THE SECRETARY FOR COUNTING AT THE NEXT GENERAL MEETING. ANYONE NOT VOTING BY MAIL MAY VOTE IN PERSON AT THIS MEETING.

3 IF THE EXISTENCE OF THE JEFFERSON COUNTY AMATEUR RADIO CLUB, INC. SHOULD CEASE, THE CLUB PROPERTIES SHALL BE SOLD TO THE HIGHEST BIDDER AND MONIES DEPOSITED IN THE CLUB'S CHECKING ACCOUNT. ANY MONIES REMAINING SHALL BE DIVIDED EQUALLY AMONG THE MEMBERSHIP AT THE TIME AT WHICH JEFFERSON COUNTY AMATEUR RADIO CLUB, INC., CEASES TO EXIST.

SECTION 9 – NOTICE

THE WORD "NOTICE" AS USED IN THIS DOCUMENT SHALL MEAN PROVIDING A COMPLETE AND ACCURATE COPY OF ANY REQUIRED DOCUMENT OR DESCRIPTION OF AN ACTION SCHEDULED TO BE TAKEN, TO AN INDIVIDUAL OR MEMBER BY ONE OF THE FOLLOWING MEANS: BY U.S. MAIL AT THE PARTIES LAST KNOWN ADDRESS, BY ELECTRONIC MAIL AT THE PARTIES LAST KNOWN ELECTRONIC MAIL ADDRESS, BY PUBLISHING SAID NOTICE ON THE CLUB'S WEB PAGE, BY ANNOUNCING SAID

NOTICE ON THE CLUBS WEEKLY RADIO NET FOR AT

LEAST 4 CONSECUTIVE WEEKS OR ANY COMBINATION OF THE ABOVE THAT IS REASONABLE.

SECTION 10 - AMENDMENTS:

1 THE BY-LAWS MAY BE AMENDED FROM TIME-TO-TIME ON RECOMMENDATION OF THE BOARD OF DIRECTORS. AFTER NOTICE OF THE CHANGE OR CHANGES HAVE BEEN PROVIDED TO THE MEMBERSHIP BY THE SECRETARY, SAID CHANGE OR CHANGES MAY BE APPROVED BY A TWO-THIRDS MAJORITY VOTE OF THE MEMBERSHIP PRESENT AT A GENERAL MEMBERSHIP MEETING. 2 SUGGESTED ADDITIONS AND DELETIONS, OR CHANGES, DESIRED BY THE MEMBERSHIP ARE TO BE REFERRED TO THE BOARD OF DIRECTORS, OR TO A COMMITTEE APPOINTED BY THE PRESIDENT FOR STUDY AND RECOMMENDATIONS. AFTER STUDY AND EDITING BY THE BOARD OF DIRECTORS, OR THE COMMITTEE, SUCH ADDITIONS, DELETIONS, OR CHANGES, ARE TO BE PRESENTED TO THE MEMBERSHIP WITH THE RECOMMENDATIONS OF THE BOARD OF DIRECTORS, OR THE COMMITTEE.

3 NOTICE SHALL BE GIVEN AND DRAFT COPIES OF THE PROPOSED CHANGES PROVIDED TO THE MEMBERSHIP NO LATER THAN ONE REGULARLY CONSTITUTED GENERAL MEMBERSHIP MEETING IN ADVANCE OF THE GENERAL MEMBERSHIP MEETING THAT IS TO TAKE UP THE MATTER FOR DEBATE AND VOTE. FINAL COPIES OF THE PROPOSED CHANGES THAT ARE TO BE VOTED ON ARE TO BE PROVIDED TO THE MEMBERSHIP AT THE GENERAL MEMBERSHIP MEETING DURING WHICH THE VOTE SHALL BE TAKEN.

4 FULL AND COMPLETE DISCUSSION SHALL BE HAD ON EACH AND EVERY CHANGE AT THE GENERAL MEMBERSHIP MEETING PRIOR TO OR DURING WHICH THE VOTE SHALL BE TAKEN. IT SHALL BE THE

SECRETARY'S RESPONSIBILITY TO PRESENT THE REASON FOR THE CHANGE AND HIS/HER OPINION WHAT EFFECT THE CHANGE WILL HAVE ON THE OPERATION OF THE CLUB AND WHAT EFFECT THE CHANGE WILL HAVE ON THE CLUB'S FINANCES, IF ANY. SAID EXPLANATION SHALL BE ATTACHED TO THE PROPOSED CHANGES AND PROVIDED TO THE MEMBERSHIP AS PROVIDED ABOVE. ALSO, THE SECRETARY OR HIS/HER DESIGNATED REPRESENTATIVE SHALL HAVE THE OPTION OF DISCUSSING THE CHANGE AFTER EACH MEMBER PRESENTS HIS OBJECTIONS OR SUPPORT. 5 APPROVAL, AS DESCRIBED HEREIN, OF THE MEMBERSHIP OF SUCH CHANGES SHALL CONSTITUTE ADOPTION OF SUCH CHANGES. SUCH VOTES AND THE RESULTS ARE TO BE PUBLISHED IN THE MINUTES OF THAT MEETING AND REVISED COPIES OF THE CLUB'S ARTICLES OF ASSOCIATION SHALL BE PREPARED AND FILED WITH THE CLUB'S RECORDS MAINTAINED BY THE SECRETARY.

SECTION 11- DUES AND ASSESSMENTS:

1 MEMBER AND ASSOCIATE MEMBER DUES FOR THE CALENDAR YEAR SHALL BE DETERMINED BY THE BOARD OF DIRECTORS AND ARE PAYABLE IN ADVANCE. DUES BECOME DUE ON JANUARY 1ST AND WILL BE PAYABLE FOR THE FULL CALENDAR YEAR. DUES AND A COMPLETED MEMBERSHIP APPLICATION/ RENEWAL FORM SHOULD BE MAILED TO THE TREASURER WHO WILL DEPOSIT THE MONIES IN THE CLUB ACCOUNT. NO PART OF ANY YEARLY DUES SHALL BE REFUNDED SHOULD THE MEMBER DECIDE TO LEAVE THE CLUB. A FAMILY SHALL CONSIST OF A MEMBER'S DEPENDANT SPOUSE AND CHILDREN. DUES FOR NEW MEMBERS SHALL BE PRO-RATED BY CALENDAR MONTH AT THE TIME THE MEMBERSHIP

APPLICATION IS ACCEPTED.
2 ASSESSMENTS MAY BE LEVIED BY THE CLUB MEMBERS ONLY UPON NOTICE TO THE MEMBERS AS DESCRIBED IN THIS DOCUMENT AND UPON THE RECOMMENDATIONS OF THE BOARD OF DIRECTORS AND APPROVAL BY A TWO-THIRDS MAJORITY VOTE OF THE MEMBERS PRESENT AT A GENERAL MEMBERSHIP MEETING. ALL ASSESSMENTS SHALL BE LIMITED, BOTH AS TO DURATION AND AMOUNT, TO MEET ACTUAL EXPENDITURES.
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SECTION 12 - ACTIVITY:

IT SHALL BE THE PURPOSE OF THE JEFFERSON COUNTY AMATEUR RADIO CLUB, INC. TO HOLD ONE GENERAL MEMBERSHIP MEETING EACH MONTH AT A TIME AND PLACE AGREED UPON BY THE BOARD OF DIRECTORS AND
NOTICE GIVEN TO THE MEMBERSHIP OF THE CLUB.

SECTION 13 – SPECIAL COMMITTEES

1 SPECIAL COMMITTEES SHALL BE ESTABLISHED BY THE PRESIDENT OF THE CLUB TO ASSIST HIM IN HANDLING THE CLUBS BUSINESS. SHOULD THE COMMITTEE CHAIRPERSON NEED ASSISTANCE BY OTHER CLUB MEMBERS, HE SHOULD FEEL FREE TO OBTAIN WILLING VOLUNTEERS TO ASSIST HIM/HER IN ACCOMPLISHING THE COMMITTEES GOALS. THE CREATION OF ALL COMMITTEES IS SUBJECT TO THE APPROVAL OF THE BOARD OF DIRECTORS AND THE PRESIDENT SHOULD CONSULT WITH THE BOARD WHENEVER HE/SHE WANTS TO ESTABLISH A NEW COMMITTEE.
2 ALL SPECIAL COMMITTEES SHALL HAVE A CHARTER DOCUMENT WHICH EXPRESSES THEIR PURPOSE, MISSION, BUDGET, AND ANY OTHER PARAMETER THAT THE PRESIDENT FEELS NECESSARY.

3 ALL COMMITTEE CHAIRPERSONS, SPECIAL OR OTHERWISE, SHALL BE PREPARED REPORT TO THE PRESIDENT AND THE MEMBERSHIP THEIR STATUS AND PROGRESS AT THE BOARD MEETINGS AND AT THE GENERAL MEMBERSHIP MEETING SHOULD THEY BE REQUESTED TO DO SO.

4 ALL COMMITTEES ARE ENCOURAGED TO HAVE COMMITTEE MEETINGS EITHER AFTER THE GENERAL MEMBERSHIP MEETINGS OR BEFORE OR AFTER THE BOARD OF DIRECTORS MEETING.

SECTION 14 - AVAILABILITY OF THIS DOCUMENT: COPIES OF THIS DOCUMENT SHALL BE PROVIDED TO ALL MEMBERS AS OF ITS DATE OF APPROVAL AND TO ALL NEW MEMBERS THEREAFTER, OR SAID DOCUMENT SHALL BE PUBLISHED ON THE CLUB'S WEB SITE AVAILABLE TO ALL MEMBERS.

I HEREBY CERTIFY THAT THIS IS A TRUE AND ACCURATE COPY OF THIS CLUB'S BY-LAWS AS OF THIS DATE.

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SECRETARY OF THE CLUB